

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**December 12, 1979**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of the Trustees  
December 12, 1979

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees  
December 12, 1979

A regular meeting of the Trustees of The University of Wyoming was called to order by President McCue at 8:30 a.m. on December 12, 1979, in the Board Room of Old Main.

ROLL CALL

The following Trustees were in attendance: Brodrick, Chapin, Coulter, Gillaspie, McCue, Mickelson, Miracle, Nolan, Quealy, Smith, Thorpe, and ex officio members Jennings, Simons, and Brown. Trustee member Fordyce and ex officio member Governor Herschler were absent. Elliott G. Hays, Vice President for Finance; William R. Steckel, Acting Vice President for Academic Affairs; Charles J. Ksir, Chairman for the Faculty Senate; and Donna Ruffing, Chairman for the Staff Council, were also in attendance.

APPROVAL OF MINUTES

President McCue asked if there were any corrections or additions to the minutes of the meeting of November 15, 1979. There were no corrections or additions and President McCue declared the minutes of November 15, 1979, approved as circulated.

REPORT OF PERSONNEL  
COMMITTEE

Dr. Thorpe reported that the

Personnel Committee had reviewed the recommendations contained in the President's Report as follows: Appointments, honorific appointments, part-time appointments, reappointments, authorization for interim appointments, promotions, continuation on probation appointments, sabbatical leaves, leaves of absence without pay, retirements, resignations, changes in assignment, department heads, acting department head, and recall. The Personnel Committee found the recommendations in order and recommended them for approval without any change. Questions on any item were invited. Dr. Thorpe moved approval of the foregoing described matters as contained in the President's Report and that they be incorporated into the minutes of this meeting. Mr. Nolan seconded the motion, and it carried.

APPOINTMENTS

In accordance with the recommendations, the following appointments were approved effective on the dates indicated and under the conditions cited.

1. Frank C. Hinds as Professor of Animal Science and Head of the Division of Animal Science for the 1979-80 fiscal year, effective March 1, 1980, at an annual (11-month) salary rate.
2. Irvin W. Skelton as Professor of Agricultural Extension and Associate Director of Agricultural Extension for the 1979-80 fiscal year, effective January 15, 1980, at an annual (11-month) salary rate.
3. Fred A. Gray as Associate Professor of Plant Pathology for the 1979-80 fiscal year, effective February 1, 1980, at an annual (11-month) salary rate.

4. Robert L. Potter as Supply Assistant Professor of Biochemistry for the 1979-80 fiscal year, effective November 1, 1979, at an annual (11-month) salary rate.

5. Deidre Dias MacDonald as Lecturer in Theatre and Dance for the remainder of the 1979-80 academic year, effective January 9, 1980, at a salary rate for the period.

6. R. Corwin Grube as Visiting Associate Professor of Business Administration for the 1980 Spring semester, effective January 9, 1980, at a salary rate for the period.

7. Mary Jane Cowles as Supply Instructor in the University School for the 1979-80 academic year, effective November 12, 1979, at an annual (9-month) salary rate.

8. Robert M. Gorlow as Assistant Professor of Architectural Engineering for the 1979-80 academic year, effective December 17, 1979, at an annual (9-month) salary rate.

9. Sharon R. Lundin as Assistant Professor of Clinical Pharmacy for the 1979-80 academic year, effective November 12, 1979, at an annual (9-month) salary rate.

10. Captain Warren D. Wilson as Assistant Professor of Military Science, effective August 1980.

11. Craig M. Goodwin as Temporary Instructor in the Water Resources Research Institute for the 1979-80 fiscal year, effective January 9, 1980, at an annual (11-month) salary rate. He will retain his present designation as Research Engineer III.

#### HONORIFIC APPOINTMENTS

conditions cited.

The following honorific appointments were approved under the

1. Sidney L. Bergen as Adjunct Professor of Art for the period January 1, 1980 through December 31, 1983. This appointment carries no tenure rights and no salary is provided.

2. Samuel E. Wing as Adjunct Professor of Law for the period January 9, 1980 through December 31, 1983. This appointment carries a salary.

PART-TIME APPOINTMENTS                      As a matter of information only,  
the part-time faculty appointments  
for the 1980 Spring semester were reported to the Trustees.

REAPPOINTMENTS                              The following reappointments were  
approved as recommended for the  
periods indicated, subject to available funds.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Guillaume, Cynthia (1/1/80-6/30/80)	Social Work (Funded by Federal Grant only)	Temp Instr
Wenston, Sylvia (1/1/80-6/30/80)	Social Work (Funded by Federal Grant only)	Temp Asst Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Doll, G. Fred * (1979-80 Spring Semester)	Statistics	Lecturer
<u>COLLEGE OF HEALTH SCIENCES</u>		
Darragh, Rita M. (1979-80 Spring Semester)	Nursing	Temp Assoc Prof

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\*Honorific appointment. Does not obligate the University to salary.  
Non-tenure leading.

AUTHORIZATION FOR  
INTERIM APPOINTMENTS

To permit the appointment of  
personnel to remaining vacancies

which should be filled by the beginning of the Spring semester,  
authorization was granted for the President of the University to make  
such appointments, subject to confirmation by the Trustees at the  
January meeting.

PROMOTIONS

Following consultation with college  
deans, concerned vice presidents

and the University and College Tenure and Promotion Committees of the  
Faculty Senate, the following faculty promotions were recommended. The  
following promotions in academic rank were approved to be effective  
July 1, 1980.

<u>Name</u>	<u>Title</u>	<u>Promoted to</u>
<u>COLLEGE OF AGRICULTURE</u>		
Agee, Douglas E. *	Assoc Prof of Agric Economics	Professor
Brosz, Donald J. *	Assoc Prof of Agric Engr and Ext Irrigation Engr	Professor
Carver, Robert D. *	Assoc Prof of Agric Economics	Professor
Delaney, Ronald H.	Assoc Prof of Crop Physiology	Professor
Fletcher, Robert R.	Assoc Prof of Agric Economics	Professor
Rolston, Donald K.	Asst Prof of Agric Ext	Assoc Prof
Skinner, Quentin D. **	Asst Prof of Range Management	Assoc Prof
Waggoner, James W.	Asst Prof of Animal Nutrition	Assoc Prof

\*Joint appointment in the College of Agriculture and University Extension

\*\*Joint appointment in the College of Agriculture and Intercollegiate  
Athletics

<u>Name</u>	<u>Title</u>	<u>Promoted to</u>
<u>COLLEGE OF AGRICULTURE (Continued)</u>		
Williams, Janet C.	Instructor in Food and Nutrition	Asst Prof
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Asimow, Leonard A.	Assoc Prof of Mathematics	Professor
Bergman, Harold L.	Asst Prof of Zoology and Physiology	Assoc Prof
Blevins, Audie L.	Assoc Prof of Sociology	Professor
Cardoso, Lawrence A.	Asst Prof of History	Assoc Prof
Crane, Gladys M.	Assoc Prof of Theatre	Professor
Dudeck, Caroline V.	Asst Prof of Philosophy	Assoc Prof
Fleck, Richard F.	Assoc Prof of English	Professor
Gersten, Frederick C.	Assoc Prof of Music	Professor
Grasdalen, Gary L.	Asst Prof of Physics	Assoc Prof
Huntoon, Peter W.	Assoc Prof of Geology	Professor
Ksir, Charles J.	Assoc Prof of Psychology	Professor
Magee, Michael J.	Asst Prof of Computer Science	Assoc Prof
Miller, Keith A.	Asst Prof of Social Work	Assoc Prof
Rose, James D.	Assoc Prof of Psychology	Professor
Rosenholtz, Ira N.	Asst Prof of Mathematics	Assoc Prof
Ryan, Victor A.	Assoc Prof of Chemistry	Professor
Sindt, Vincent G. *	Asst Prof of Natural Science and Science Education	Assoc Prof

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\*Joint appointment in the College of Arts and Sciences and College of Education

<u>Name</u>	<u>Title</u>	<u>Promoted to</u>
<u>COLLEGE OF ARTS AND SCIENCES (Continued)</u>		
Smith, David V.	Assoc Prof of Psychology	Professor
Warnock, John P.	Asst Prof of English	Assoc Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Allen, Robert E.	Asst Prof of Bus Adm	Assoc Prof
Tschirhart, John T.	Asst Prof of Economics	Assoc Prof
<u>COLLEGE OF EDUCATION</u>		
Ankeney, Margaret E.	Assoc Prof of Curr and Instr	Professor
Birks, Keith C.	Asst Prof of Voc Ed	Assoc Prof
Goodnight, Gerald C.	Instr in University School	Asst Prof
Keown, H. Duane	Asst Prof of University School	Assoc Prof
Kercher, Lydia Z.	Instr in Voc Ed	Asst Prof
Lindly, Charles A.	Assoc Prof of Ed Adm	Professor
Mains, Margaret	Assoc Prof of Dance	Professor
Willems, Arnold L.	Assoc Prof of Curr and Instr	Professor
Zorko, Leslie J.	Instr in University School	Asst Prof
<u>COLLEGE OF ENGINEERING</u>		
Foster, David H.	Asst Prof of Civil Engr	Assoc Prof
Hasfurther, Victor R.	Assoc Prof of Civil and Arch Engr	Professor
Lindberg, William R.	Asst Prof of Mech Engr	Assoc Prof
<u>COLLEGE OF LAW</u>		
Battle, Jackson B.	Asst Prof of Law	Assoc Prof

<u>Name</u>	<u>Title</u>	<u>Promoted to</u>
<u>COLLEGE OF HEALTH SCIENCES</u>		
Palmieri, Anthony	Asst Prof of Pharmacy	Assoc Prof
<u>UNIVERSITY SERVICES</u>		
Brown, Max H.	Instr in Education and Adult Ed	Asst Prof
Patterson, Kelly S.	Asst Prof of Library	Assoc Prof
Polakof, Susan	Instr in Library	Asst Prof
Whittaker, Martha A.	Instr in Library	Asst Prof

CONTINUATION ON PROBATIONARY APPOINTMENTS

Faculty members in their second year of service were recommended by the appropriate administrative officials for continuation on probationary appointment for 1980-81. Evaluation forms submitted by department heads and deans were available for review at the meeting. The following faculty members in their second year of service were approved for continuation on probationary appointment to be effective for the year 1980-81, subject to the available resources of the University.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Bertelsen, Michael K.	Agric Econ	Asst Prof
Cecil, Jack T. *	Plant Science	Instructor
Craddock, Billy F. *	Animal Science	Asst Prof
Hancock, Heman A.	Micro/Vet Med	Assoc Prof
Hughes, Lois J.	Home Econ	Professor
King, Barbara U.	Home Econ	Instructor
Smith, Michael A.	Range Mgt	Asst Prof

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\*Joint appointment in the College of Agriculture and University Extension

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE (Continued)</u>		
Weibel, John L.	Micro/Vet Med	Assoc Prof
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Acosta, Enrique, Jr.	Psychology	Asst Prof
Boyce, Mark S.	Zool/Physiology	Asst Prof
Canterna, Ronald	Physics/Astron	Asst Prof
Crawford, John E.	Communication	Asst Prof
Frost, Bryce R.	Geology	Asst Prof
Harris, Janice H.	English	Asst Prof
Irwin, Larry L.	Zool/Physiology	Asst Prof
Jirovec, Ronald L.	Social Work	Asst Prof
Kim, Quee-Young	Sociology	Asst Prof
Miller, Keith A.	Social Work	Asst Prof
Riccillo, Samuel C.	Communication	Asst Prof
Smart, Gary Lee	Music	Asst Prof
Smith, Julia C.	Music	Asst Prof
Smith, William K.	Botany	Asst Prof
Umber, Ray E.	Botany	Asst Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
Brookshire, David S.	Economics	Asst Prof
Gerking, Shelby D.	Economics	Assoc Prof
Hoffmeister, J. Ronald	Business Adm	Assoc Prof
Taylor, Samuel G.	Business Adm	Asst Prof
Tschirhart, John T.	Economics	Asst Prof

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF EDUCATION</u>		
Campbell, Robert A.	University School	Asst Prof
Hoggan, Donald F.	Voc Ed	Asst Prof
Jackson, Grace L.	Curr & Instr	Assoc Prof
Kasakow, Nancy P.	University School	Instructor
Russell, Clifford D.	Curr & Instr	Asst Prof
<u>COLLEGE OF LAW</u>		
Battle, Jackson B.	Law	Asst Prof
Keiter, Robert B.	Law	Assoc Prof
<u>COLLEGE OF HEALTH SCIENCES</u>		
Haraden-Auger, Carol	Nursing	Instructor
Hytjan, Kay K.	Med Tech/Casper	Instructor
<u>COLLEGE OF HUMAN MEDICINE</u>		
Howard, Dennis R.	Human Medicine	Professor
Huff, Charles W.	Human Medicine	Professor
Kennedy, Donald A.	Human Medicine	Professor
Lester, Pamela B.	Human Med/Casper	Asst Prof
Titus, Edward G.	Human Medicine	Assoc Prof
<u>UNIVERSITY SERVICES</u>		
Yaple, Henry M.	Library	Asst Prof
Ochiltree, James K.	Counsel/Testing	Asst Prof

SABBATICAL LEAVES

The following sabbatical leaves were approved as recommended by President Jennings for the periods and purposes indicated subject to the availability of funds to support these leaves during 1980-81.

1. Robert C. Bergstrom, Professor of Microbiology/Veterinary Medicine in the College of Agriculture, for the period January 1, 1981 through June 30, 1981, to attend classes in veterinary pathology, veterinary immunology and to participate in seminars in veterinary parasitology at the University of Glasgow in Scotland.
2. George W. Gill, Associate Professor of Anthropology in the College of Arts and Sciences, for the 1980-81 academic year, to recover and analyze prehistoric human skeletal remains on Easter Island.
3. Martha Christensen, Professor of Botany in the College of Arts and Sciences, for the 1980-81 academic year, to research soil penicillium at the University of Wisconsin.
4. Dennis H. Knight, Professor of Botany in the College of Arts and Sciences, for the 1980-81 academic year, to research plant ecology at North Carolina State University and to utilize facilities at Duke and the University of North Carolina.
5. Thomas S. Moore, Associate Professor of Botany in the College of Arts and Sciences, for the 1980-81 academic year, to conduct research at Cardiff, Wales, and the Botanical Institute in Munich, Germany.
6. John Howatson, Professor of Chemistry in the College of Arts and Sciences, for the 1980 Fall semester, to research at Sandia Laboratories in New Mexico; Northwestern University; University of Wisconsin; Nicolet Instrument Corporation, Madison, Wisconsin; and Digilab, Inc., Cambridge, Massachusetts.
7. Lewis M. Dabney, Professor of English in the College of Arts and Sciences, for the 1980 Fall semester, to complete research at Princeton University.

8. Walter G. Langlois, Professor of Modern and Classical Languages in the College of Arts and Sciences, for the 1980-81 academic year, to complete research on Franco in France and Spain.

9. William H. Moore, Associate Professor of History in the College of Arts and Sciences, for the 1981 Spring semester, to complete research at the Kennedy and Eisenhower Presidential Libraries, the Reuther Library at Wayne State University, and the Rackets Committee files in Washington.

10. Lawrence A. Cardoso, Assistant Professor of History in the College of Arts and Sciences, for the 1980 Fall semester, to complete research and begin a second book.

11. Thomas C. Kennedy, Professor of History in the College of Arts and Sciences, for the 1981 Spring semester, to continue research on his book at the University of West Florida at Pensacola.

12. Sigrid Mayer, Associate Professor of German in the College of Arts and Sciences, for the 1980 Fall semester, to study with Gunter Grass and visit his printer/manager in Berlin in reference to correlation of stylistic features in literary texts.

13. Robert G. Buschman, Professor of Mathematics in the College of Arts and Sciences, for the 1980-81 academic year, to research at Oregon State University, University of Victoria, McGill University, and the University of Tennessee.

14. Leonard A. Asimow, Associate Professor of Mathematics in the College of Arts and Sciences, for the 1980-81 academic year, to accept a visiting position at UCLA or the University of Washington.

15. Brian V. Hanly, Associate Professor of Music in the College of Arts and Sciences, for the 1981 Spring semester, to study contemporary violin concerti at the Juilliard School of Music and Indiana University.

16. Theodore J. Lapina, Associate Professor of Music in the College of Arts and Sciences, for the 1980 Fall semester, to redesign the basson by working with William Polisi at Flushing, New York, and Frankfurt, West Germany.

17. William B. Stacy, Associate Professor of Music in the College of Arts and Sciences, for the 1980 Fall semester, to conduct research in wind ensemble repertoire in Washington, D.C., the University of Maryland, New York City, and Yale University

18. John A. Hackwell, Associate Professor of Physics and Astronomy in the College of Arts and Sciences, for the 1980-81 academic year, to research at Cerro Tololo Inter-American Observatory in LaSerena, Chili.

19. Burton Muller, Professor of Physics and Astronomy in the College of Arts and Sciences, for the 1980-81 academic year, to study arms control and disarmament.

20. Frederic D. Homer, Associate Professor of Political Science in the College of Arts and Sciences, for the 1981 Spring semester, to conduct field research on criminal behavior at the University of London.

21. Charles J. Ksir, Associate Professor of Psychology in the College of Arts and Sciences, for the 1980-81 academic year, to research on behavioral pharmacology of the endorphins at Salk Institute in LaJolla, California.

22. John W. Birch, Professor of Economics in the College of Commerce and Industry, for the 1981 Spring semester, to conduct research at the Economic Council of Canada in Ottawa.

23. Timothy J. Keaveny, Associate Professor of Business Administration in the College of Commerce and Industry, for the 1980-81 academic year, to conduct research on the application of planning and evaluation techniques to human resources management.

24. Edward E. Paradis, Professor of Curriculum and Instruction in the College of Education, for the 1980-81 academic year, to teach elementary grade students reading courses in Jackson, Wyoming, and to gain information as to practicality of current methods.

25. Ken Pin Chong, Professor of Civil and Architectural Engineering in the College of Engineering, for the 1980-81 academic year to research at the University College in Cardiff, United Kingdom, and the University of Hong Kong.

26. Leonard B. Baldwin, Jr., Professor of Civil and Architectural Engineering in the College of Engineering, for the 1980-81 academic year, to develop laboratories in fluid mechanics and hydraulics.

27. James E. Lindsay, Professor of Electrical Engineering in the College of Engineering, for the 1980-81 academic year, to enhance teaching and research capabilities in electromagnetic fields and measurements at various institutions in West Germany.

28. Christopher Mueller, Professor of Law in the College of Law, for the 1980 Fall semester, to complete the last two books of a five-volume set on Federal Evidence.

29. Donna R. Berg, Assistant Professor of Library in the University Library, for the period July 1, 1980 through September 30, 1980, to become knowledgeable about resources at the Department of Energy's Technical Information Center at Oak Ridge National Laboratory in Tennessee.

LEAVES OF ABSENCE  
WITHOUT PAY

The following leaves of absence  
were granted for the periods and

under the conditions cited.

1. Ronald J. Gibson, Project Director and Temporary Instructor in the Department of Vocational Education, a leave of absence without pay for the period January 1, 1980 through May 31, 1980.

2. G. Joseph Cardine, Professor of Law, a leave of absence without pay for the 1980-81 academic year.

RETIREMENTS

The following employees were granted  
retirement on the dates and under

the conditions cited.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Grace E. Kay	University Extension Agent Niobrara County	12/31/79
Iva Barbee*	Senior Admin Secty College of Education	1/31/80 with designation <u>Retired</u>
John F. Brown*	Building Manager Custodian Department Physical Plant	8/20/79 with designation <u>Retired</u>
Elise Allen Harding*	Records Analyst Personnel Administration	1/31/80 with designation <u>Retired</u>
Woodrow W. Phillips*	Heavy Equipment Operator Physical Plant	9/28/79 with designation <u>Retired</u>
Harold R. Rasmussen*	Livestock Researcher College of Agriculture	5/10/80 with designation <u>Retired</u>

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\*Retirement in accordance with Regulations of the Trustees

RESIGNATIONS

The following resignations were accepted, to be effective on the dates indicated.

1. Robert L. Dick, Assistant Professor of University School and Curriculum and Instruction, effective August 15, 1980.
2. Arlene M. Skinner, Supply Instructor in University School, effective October 12, 1979.
3. Barbara Wallace, Instructor in Library Science, effective January 11, 1980.

CHANGES IN ASSIGNMENT

Authorization was granted for the following changes in assignment.

1. Peter W. Huntoon, presently Associate Professor of Geology supported by Geology and Water Resources, be reassigned as Associate Professor of Geology with his salary supported only by Geology, effective January 1, 1980.
2. Robert D. Gunn, presently Professor of Chemical Engineering, be designated also as Acting Head of the Department of Chemical Engineering, effective January 9, 1980, with no change to his 1979-80 (9-month) salary rate.
3. Donald L. Stinson, presently Professor of Petroleum Engineering and Head of the Department of Mineral Engineering, be designated as Professor of Petroleum Engineering and Head of the Department of Petroleum Engineering, effective January 9, 1980, with no change in his 1979-80 (9-month) salary rate.
4. Frances B. Christensen, presently part-time Instructor in Nursing, be reassigned as Supply Instructor in Nursing for the 1980 Spring semester, effective January 9, 1980 with a salary rate for the period.

5. Joseph R. Geraud, presently Vice President for Student Affairs, be reassigned as Professor of Law, effective January 1, 1981, following a six-month sabbatical leave beginning July 1, 1980.

6. Kathleen Bub, presently Senior Library Technician in the University Library, be reassigned as Instructor and Coordinator of Health Sciences Information Network for the 1979-80 fiscal year, effective November 1, 1979, at an annual (11-month) salary rate.

7. Isabel Buschman, presently Supply Assistant Professor (half-time) in the University Library, be reassigned as Assistant Professor and Serials Cataloger for the 1979-80 fiscal year, effective October 22, 1979, at an annual (11-month) salary rate.

8. Stephanie E. Vaughan, presently part-time Instructor in the University Library, be reassigned as Assistant Professor and Head of Science Reference, effective October 15, 1979, at an annual (11-month) salary rate.

9. Thomas A. Wesche, presently Research Associate III and Temporary Instructor in the Water Resources Research Institute, be reassigned as Watershed Research Specialist and Temporary Instructor in the Water Resources Research Institute, effective September 1, 1979, with a salary adjustment for the period.

DEPARTMENT HEADS

The following department heads were approved as recommended by President Jemmings for the periods indicated subject to available funds.

1. Clarence W. Bahs, Professor of Theatre, be appointed as Head of the Department of Theatre and Dance, effective at the beginning of the 1980 Spring semester with no change in his salary.

2. Roland Barden, Associate Professor of Chemistry, be appointed as Head of the Department of Chemistry, effective January 9, 1980, with no change to his salary.

ACTING DEPARTMENT HEAD

Edwin G. Flittie, Professor of Sociology, was appointed as Acting Head of the Departments of Sociology and Anthropology, effective January 1, 1980. Dr. Flittie will serve as Acting Head of the Sociology Department for a period not to exceed three semesters. Dr. Flittie will serve as Acting Head of the Department of Anthropology until the return of the Department Head, George Frison, who is on a leave of absence through December 1980.

RECALL---In the College of Arts and Sciences

Marshall Jones, Professor Emeritus of Sociology, was recalled part-time for the 1980 Spring semester, effective January 9, 1980, at a salary rate for the period.

President Jennings said he was pleased that the Trustees approved the promotions and he was pleased with the promotion process. He advised the Trustees of the promotion procedures used at the University.

DIVISION OF MINERAL ENGINEERING DEPARTMENT

Dr. Steckel advised of the request that the existing Department of Mineral Engineering be split into two separate departments of Petroleum Engineering and Chemical Engineering within a division of Mineral Engineering and Energy Resources. This request is made because of the drastic increases in student numbers in Mineral Engineering coupled with the expansion in energy related research and graduate programs. Thus, the proposed division will enhance the instructional programs as well as provide for smoother administration. The "Division of Mineral

Engineering and Energy Resources" will not be a structured entity separately staffed or budgeted, but will be the umbrella to link the two departments and to provide image of the College and University in all printed materials. It also will provide a flexible organizational structure for future expansion of energy related instructional programs as need is generated. Each department will offer separate B.S. and M.S. degree programs, and joint M.S. and Ph.D. programs in Mineral Engineering. All of these programs are currently approved, and no new programs are anticipated in the future. President Jennings said that accreditation will continue for these programs. Further, the proposed change will not require additional funding of personnel with the exception of a technician's position to support the new department. The technician's position will be requested in the next budget.

Mr. Brodrick moved that the existing Department of Mineral Engineering be split into two separate departments of Petroleum Engineering and Chemical Engineering within a division of Mineral Engineering and Energy Resources, effective January 9, 1980. The motion was seconded by Dr. Thorpe, and it carried.

EMPLOYMENT OF  
GRADUATE ASSISTANTS

Mr. Gillaspie moved that authorization be granted for the appointment of graduate assistants at a stipend of \$4,500, contingent upon available funds, and full fee scholarships up to the number available for inclusion in the 1980-81 operating budget. This authorization is requested prior to the approval of the final operating budget since the time for appointment of graduate assistants throughout the country is approximately April 15 each year at the latest. Mr. Mickelson seconded the motion, and it carried.

APPROVAL OF DEGREES

It was moved by Mr. Chapin, seconded by Mr. Quealy, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained in the Office of the Registrar after authentication by the President of the University.

REVISED ACADEMIC CALENDAR

As a matter of information only, President Jennings reported that academic deans and administrators have devised a new calendar for introduction 1980 Fall semester. The revised academic calendar was in response to requests from the students and the Faculty Senate that the University begin classes after Labor Day whenever possible. To maintain approximately the same number of teaching days as the University has provided in the past, the deans agreed that for the Fall of 1980 the University should reduce the massive registration period by one or two days, abolish the Homecoming dead day, hold classes on the Wednesday before Thanksgiving, and reduce the final examination period by one day. The schedule for succeeding Fall semesters will vary in respect to such specific days depending on when Labor Day falls during the month of September. In Fall 1980, massive registration will occur August 28 and 29, classes will begin September 2, and final examinations will be given December 15-20. In Spring 1981, massive registration will occur January 12, classes will begin January 13, final examinations will be given May 9-15,

and commencement will be held May 17. The approved academic calendar for 1980-81 is as follows:

1980-81 ACADEMIC CALENDAR

Fall (72 Teaching Days)

Registration	TH-F	August 28-29
Classes Begin and Registration Cont.	TUES.	September 2
Midsemester	FRI.	October 24
Thanksgiving vacation	TH-SUN.	November 27-30
Final Exams	MON-SAT.	December 15-20

Spring (76 Teaching Days)

Registration	MON.	January 12 (massive)
Classes Begin	TUES.	January 13
Midsemester	FRI.	March 6
Spring Recess	SAT.-SUN.	March 7-15
Easter Recess	FRI.-MON.	April 17-20
Dead Day	FRI.	May 8
Final Exams	SAT-FRI.	May 9-15
Commencement	SUN.	May 17

CONTINUOUS REGISTRATION SYSTEM

President Jennings reported that the University had established a Task Force in August 1978 to review types of registration systems, to study the feasibility of implementing a new system at the University, and to recommend what system would serve all University registrations most efficiently and cost effectively. This was in response to students' requests for a pre-registration system. The Task Force recommended a

continuous registration process that would permit students to plan and to enroll for programs of study for the following semester during the last third of each preceding enrollment period. When fully implemented, the system would also allow the University to accommodate registrations for community college transfer students, incoming freshmen, and off-campus degree programs and extension-class students better than is now possible.

Under the new system, the University will conduct early and massive registrations with an optical mark reader document that can be processed in the computer and will continue to process enrollment changes by students and late registration transactions as it does now, on-line with the computer, so that students may have rapid feedback. In Spring 1980, the University will experiment with a limited ("bare bones") continuous registration process and offer currently enrolled students the opportunity to register early for the Fall 1980 classes. Probably a year from now, the University will begin to incorporate some of the billing process into the registration system. The continuous registration system will allow the student and faculty advisor more time for advising and make unnecessary setting aside two or three days for advising and registration at the start of the following semester. It is expected that the new registration system will not be fully operational until Fall 1981.

AUTHORIZATION FOR STOCK TRANSFERS      Mr. Hays said that brokerage firms  
are requesting certification of  
resolutions carrying a date within six months of the transaction.  
Mr. Quealy moved, Mr. Nolan seconded, and it carried to adopt the  
following Resolution:

RESOLVED that the Treasurer of the Board of Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

AUDIT REPORT

Mr. Hays noted that no problems or discrepancies were noted in the Audit Report prepared by Wittler, Smith and Associates, as required by the January 15, 1974, June 1, 1975-A, December 1, 1975-B and June 1, 1978 bond resolutions for the fiscal period ending June 30, 1979. Mr. Chapin moved acceptance of the Audit Report. The motion was seconded by Mr. Quealy, and it carried.

BUDGET CHANGE

President Jennings advised that an appropriation of \$7,000 was needed in his office to meet a variety of costs for the balance of this fiscal year. Many of the expenses incurred during this budget period are unique and these same type of expenditures will not occur in the future. It has been necessary for several years to augment the President's operating budget from the Trustees' Reserve because of legislative reductions in the General Administration section of the budget. Mr. Gillaspie moved that an appropriation of \$7,000 be transferred from the Trustees' Reserve to the Office of the President. The motion was seconded by Dr. Thorpe, and it carried.

Following is a Statement of the Trustees' Reserve:

Balance, December 12, 1979	\$32,200*
Less recommended appropriation	<u>7,000</u>
Balance	<u>\$25,200</u>

\*Has not been reduced for the authorized appropriation for the search for the Academic Vice President, the total not being fixed.

PHYSICAL PLANT

Mr. Nolan reported on the Physical Plant and Equipment meeting which

was held December 11, 1979.

1. Student Union Lobby Bids. Bids for modification of the Student Union Lobby will be received December 20, 1979. Mr. Nolan moved that the Executive Committee be authorized to accept or reject the bids. The motion was seconded by Mr. Brodrick, and it carried.

2. Pipeline Easement-Gillette Substation. The City of Gillette has requested an easement for a water pipeline to be located within the existing highway right-of-way at the Gillette Substation. This request has the approval of the College of Agriculture. Mr. Nolan moved that the Trustees recommend to the State Land Board that the request of the City of Gillette for the Madison Water Pipeline easement be granted with the assurance that the pipeline stay within the highway right-of-way. The motion was seconded by Mr. Quealy, and it carried.

3. Land Trade-Goshen County. Mr. Nolan said that the Committee reviewed the contents, including land value appraisals and income estimates, of the letter from the Commissioner of Public Lands dated December 7, 1979, addressed to the Supervisor, Agricultural Substations, University of Wyoming. Mr. Nolan moved that the Trustees approve the designation of the following

described University Land tracts lying within Goshen County, State of Wyoming, as Common School Lands:

S 1/2 NW 1/4 (Pt. Unit K), Sec. 11, T. 24, R. 62 containing 80 acres, A portion of Sec. 4, T. 24, R. 62, containing 256 acres, W 1/2 NW 1/4 (Unit F), Sec. 10, T. 24, R. 62, containing 80 acres, A portion of Sec. 33, T. 19, R. 61, containing 480 acres, E 1/2 NW 1/4 (Unit G), Sec. 10, T. 24, R. 62, containing 80 acres, and NW 1/4 SE 1/4 (Pt. Unit L), Sec. 11, T. 24, R. 62, containing 40 acres

and the designation of the following described Common School Land lying within Goshen County, State of Wyoming, as University Land:

Sec. 16, T. 25, R. 63, containing 640 acres

The motion was seconded by Mr. Gillaspie, and it carried.

#### BUDGET COMMITTEE

Mr. Chapin reported on the Budget

Committee meeting held December 11,

1979. He noted that President Jennings' reported on the progress of the budget in DAFC. Discussions have been held with DAFC and the University is awaiting DAFC's recommendations with regard to the budget. It is felt that both the operating and capital budgets were well received throughout the State and that President Jennings did an excellent job with his presentations.

#### HONORARY DEGREE COMMITTEE

The Honorary Degree Committee met

on December 11, 1979, and discussed

a procedure to be used in reviewing potential honorary degree candidates. It is anticipated that this Committee will begin their review of possible candidates in January or February. The concepts used in awarding of honorary degrees were also discussed.

ATHLETIC COMMITTEE REPORT  
ON HEAD FOOTBALL COACH

President McCue called on Mr. Smith,  
Chairman of the Athletic Committee.

Mr. Smith moved that the appointment of Patrick F. Dye as Head Football Coach and Instructor in Intercollegiate Athletics be confirmed. The appointment is for a four-year period, effective December 7, 1979, at an annual salary of \$49,008 for the first year of the contract. The motion was seconded by Dr. Thorpe, and it carried.

President McCue commended President Jennings, George McCarty, Director of Intercollegiate Athletics, and Donald Veal, member of the Athletic Committee, for their efforts in recruiting and selecting a head football coach. President Jennings said he was very pleased and appreciative of the cooperation he had received from the fans and the Cowboy Joe Club in not applying any pressure in the hiring of a coach.

President Jennings advised that a procedure was being worked out whereby the University will present an annual budget to the Cowboy Joe Club for its review and decision as to the level of funding the Club can provide. This method will ensure University control of outside funding support for intercollegiate athletic programs.

CONTRACTS, GRANTS,  
GIFTS AND SCHOLARSHIPS

It was moved by Mr. Coulter, seconded by Mr. Miracle, and carried to accept contracts, grants, gifts, and scholarships in the total amount of \$1,879,902.47 in the following individual amounts: (1) Contracts and Grants for the period October 1, 1979 through November 20, 1979, \$1,634,090.00; and (2) Scholarships and Gifts for the period October 1, 1979 through November 16, 1979, \$245,812.47.

RATIFICATION OF EXECUTIVE  
COMMITTEE ACTION

In accordance with authorization approved at the October 19, 1979, meeting of the Trustees, the Executive Committee negotiated dedication of Crow Street, Indian Hills Addition, and settlement of claim from Door, Ltd. for costs pertaining to the development of Gray's Gables Road to the Indian Hills Addition. The Executive Committee approved dedication of the Street and a payment to Door, Ltd., this payment being agreed to by Mr. and Mrs. Donald Lamb representing Door, Ltd. Mr. Quealy moved that the Trustees ratify the action of the Executive Committee. The motion was seconded by Mr. Nolan, and it carried.

NEW BUSINESS

Mr. Miracle asked for a review and a report on all University contracts and programs being conducted outside of the United States. President Jennings said that he would have such a report at the next meeting.

President Jennings advised that the next meeting is a visitation meeting. He suggested having a discussion with the Faculty Senate and the administration on the meaning and value of tenure at this institution.

ADJOURNMENT AND DATE OF  
NEXT MEETING

Mr. Quealy moved that the Trustees go into executive session for discussion of property matters and that the meeting be adjourned upon the termination of the executive session without any further actions upon the business of the Trustees. The motion was seconded by Mr. Gillaspie, and it carried. The next meeting of the Trustees will be January 17, 1980.

Respectfully submitted,

*Karleen B. Anderson*

Karleen B. Anderson  
Deputy Secretary

MINUTES OF THE  
PHYSICAL PLANT AND EQUIPMENT COMMITTEE  
December 11, 1979

The meeting convened at 3:10 P.M. with Chairman James Nolan presiding.

ROLL CALL        Those present, in addition to Mr. Nolan, were Trustees Brodrick, Coulter, Smith, McCue, Brown and Jennings and Messrs. Geraud, Hays, Henry, and McFadden of the University staff. Also present was Dr. Ksir, Chairman of the Faculty Senate. Trustees Mickelson and Quealy and Dean Tuma joined the meeting later.

STUDENT UNION        Bids for modification of the Student Union Lobby will be  
LOBBY BIDS                received December 20, 1979. Mr. Coulter moved to recommend to the Trustees that the Executive Committee be authorized to accept or reject the bids. The motion was seconded by Mr. Smith and it carried.

PIPELINE EASEMENT        Mr. Hays presented a request from the City of Gillette  
GILLETTE SUBSTATION        for an easement for a water pipeline to be located within the existing Highway right-of-way at the Gillette Substation. He reported that the request has the approval of the College of Agriculture. Mr. Brodrick moved to recommend to the Trustees that they recommend to the State Land Board that the request of the City of Gillette for the Madison Water Pipeline easement be granted with the assurance that the pipeline stay within the Highway right-of-way. The motion was seconded by Mr. Smith and it carried.

LAND TRADE                The committee reviewed the contents, including land value  
GOSHEN COUNTY                appraisals and income estimates, of the letter from the Commissioner of Public Lands dated December 7, 1979, addressed to the Supervisor, Agricultural Substations, University of Wyoming. It was moved by Mr. Coulter to recommend to the Trustees that they approve the designation of the following described University Land tracts lying within Goshen County, State of Wyoming,

as Common School Lands:

S $\frac{1}{2}$ NW $\frac{1}{4}$  (Pt. Unit K), Sec. 11, T. 24, R. 62 containing 80 acres,

A portion of Sec 4, T. 24, R. 62, containing 256 acres,

W $\frac{1}{2}$ NW $\frac{1}{4}$  (Unit F), Sec. 10, T. 24, R. 62, containing 80 acres,

A portion of Sec. 33, T. 19, R. 61, containing 480 acres,

E $\frac{1}{2}$ NW $\frac{1}{4}$  (Unit G), Sec. 10, T. 24, R. 62, containing 80 acres, and

NW $\frac{1}{4}$ SE $\frac{1}{4}$  (Pt. Unit L), Sec. 11, T. 24, R. 62, containing 40 acres

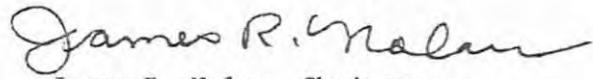
and the designation of the following described Common School Land lying within Goshen County, State of Wyoming, as University Land:

Sec. 16, T. 25, R. 63, containing 640 acres

The motion was seconded by Mr. Smith and it carried.

ADJOURNMENT                      The meeting was adjourned at 4:00 P.M.

Respectfully submitted,

  
James R. Nolan, Chairman